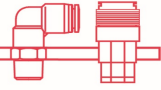




www.atptubing.com

Manufacturers of Premium Tubing and Spirals



Position Posting: Inside Sales Specialist
Compensation: TBD, Negotiable with Experience
Location: Milford Center, OH
Hours: Monday – Friday, 8:00am – 5:00pm

Description:

Inside Sales Specialists are responsible for engaging with potential and current customers to facilitate the sales of ATP's goods and services. ISS's are asked to communicate with customers, research, report, and enter data as necessary. ISS's will be asked to answer phone and email inquiries, create solutions, and/or issue quotations. This role requires a special candidate who will assist with establishing and implementing procedures for a new business section within ATP. The ideal candidate will understand plastic tubing manufacturing and distribution, as well as ATP's SAGE ERP system and policy.

Necessary Skills:

- Polite, Respectful, and Assertive Demeanor
- Analytical Mindset, Evidence-Based Decision Maker.
- Professional Phone and Email Etiquette
- Willingness to Accept Responsibility and Provide Feedback on Process Improvements
- Microsoft Office Proficiency, Specifically Word and Excel
- Knowledge of CAD Drafting Programs, Ability to Create Technical Drawings on Custom Product
- Math Skills (Addition, Subtraction, Multiplication, Division, Percentages)
- Knowledge of/Ability to be Trained and Learn ATP Product, Procedures, and Operations
- Organizational and Time Management Skills
- Attention to Detail. Details Always Matter
- Listen and/or Read and Comprehend Verbal and Written Directions
- Ability to communicate in the English language without the use of a translator.
- Willingness to Perform both Repetitive and Unique Tasks. One's days will vary greatly.
- Plastic Manufacturing and ERP Administration Experience

Important Notes: All candidates must be willing to submit to a criminal background check and drug testing.

About ATP:

Advanced Technology Products, headquartered in Milford Center, Ohio, is a manufacturer and vendor of Tubing, Hose, and Fittings to a wide range of markets throughout both the United States and Internationally. ATP has experienced steady growth and expansion and is looking for quality candidates for long-term employment. ATP is a 100% Employee-Owned ESOP Company.

All candidates should submit a resume along with any supporting documents to careers@atptubing.com OR via the submission form on the careers page of ATP's website.

<https://www.atp4pneumatics.com/career/> - If sending an email, please place "Inside Sales" in the subject line of the email.